



## ESCAPE-27 Presentation Guidelines

To help you planning your presentation, please take into account the following rules:

### Keynote Lectures

- Keynote lectures are scheduled for 30 minutes, including Questions and Answers (suggested presentation time: 25 minutes).
- Please, log your presentation in the speaker's room server at least half a day prior to your talk. This can be done in the speaker preview room, which will be open from 15:00 on Sunday 1<sup>st</sup> October.
- Save your file in Microsoft PowerPoint format (either .ppt or .pptx) and make sure any audio or video that you wish to present is embedded such that the file can be presented as standalone.

### Oral Presentations

- Regular oral presentations are scheduled for 20 minutes, including Questions and Answers (suggested presentation time: 16 minutes).
- Please, log your presentation in the speaker's room server at least half a day prior to your talk. This can be done in the speaker preview room, which will be open from 15:00 on Sunday 1<sup>st</sup> October.
- Save your file in Microsoft PowerPoint format (either .ppt or .pptx) and make sure any audio or video that you wish to present is embedded such that the file can be presented as standalone.

### Poster presentations

- Poster size should be 110 cm high x 90 cm wide.
- The presentation number assigned to your poster should not be placed on your poster. The poster boards will be numbered for you.
- Velcro self-adhesive pads for posting will be offered by the organizers.
- Please refer to the Scientific Program for the date when you have to hang and remove your poster. The posters should be put on the stands in the morning and removed by the end of the day. Posters left on the board after your available time will be removed by the Conference staff.